MINUTES OF THE MEETING.

PROFESSIONAL ETHICS AND CODE OF CONDUCT COMMITTEE

MINUTES OF THE MEETING OF PROFESSIONAL ETHICS AND CODE OF CONDUCT COMMITTEE.

Date : 20.07.2016.
TIME : 11.30 A.M.

Professional Ethics and Code of Conduct Committee meeting was held today (20.07.2016) at 11.30 am at Principal's room. Principal of our College chaired the meeting. The following members of the Committee were present and passed the following resolutions unanimously.

The meeting was started with a welcome address by Dr. A. Amirthavalli, Associate Professor and Head, Department of History.

Resolutions :-

It is resolved that the following staff members are appointed to look in to the activities of the Committee during the academic year 2016 - 2017.

1. Dr. P.N. SUDHA, PRINCIPAL
   - Chairman of the Committee -
2. Dr. A. AMIRTHAVALLI, ASSOCIATE PROFESSOR and HEAD, DEPARTMENT OF HISTORY
   - Convener of the Committee -
3. Dr. J. SHANTHI, LIBRARIAN
4. Dr. T. BHARATHI, ASSISTANT PROFESSOR OF COMMERCE
5. Dr. V. PRABHA, ASSISTANT PROFESSOR OF BIOCHEMISTRY
6. Dr. A. VIDHYA, ASSISTANT PROFESSOR OF MICROBIOLOGY
   - Members of the Committee -

It is resolved that this Committee has to look after the code of conduct of Teaching staff, Non-Teaching staff and students.

It is resolved that notice can be displayed in the notice board related to the code of Conduct to be followed by the students.

It is resolved that the following activities may be conducted by the Committee during this academic year.

* A request has been received from the President, Shri Ram chandra Mission to Conduct 'Heartfulness' - All India Essay Writing Competition for the students. As this programme will teach the students about the Ethics to be practised in their day to day, this programme may be allowed to conduct in our college.

* To conduct a code of Conduct meeting with the Heads of various departments of our College and this has to be done with in this month. This meeting will initiate the practising code of Conduct of the students inside the premises.

* A Special Meeting on the theme "Effective Guidance and concerns" may be conducted for the benefits of the students.

The meeting was adjourned at 12.15 p.m. with a vote of thanks.

Members Present :-	Signature.
1. Dr. P.N. Sudha.	
2. Dr. A. Amirthavalli	
3. Dr. J. Shanthi	
4. Dr. T. Bharathi	
5. Dr. V. Prabha	
6. Dr. A. Vidhya.	

ACADEMIC YEAR

2017- 18.

Minutes of the meeting of Professional Ethics and code of Conduct Committee.

Date : 12.07.2017
Time : 12.15 P.M.
Venue : Principal's Room.

Professional Ethics and Code of Conduct Committee conduct a meeting today (12.07.2017) at 12.15 P.M. at Principal's room. The following members of the Committee were present and passed the resolutions unanimously.

The meeting was started with a brief welcome address by Dr. A. Amirthavalli, Associate professor and head, Department of History. After the address, a brief discussion was made and following resolutions were passed.

Resolutions :-

It is resolved that the Committee Constituted during the previous academic year will continue to act as the Committee coordinators and members during this academic year also.

Based on the suggestions given by the Principal, it is resolved that from this academic year onwards the college union office bearers may be involved to spread the code of conduct awareness among the students.

It is resolved that the following activities may be conducted by the Committee during this academic year.

To conduct a special meeting on the theme "Basic

skills and ethical practices".

The programmes may be conducted in association with any departments or Agencies.

To conduct a meeting with the student office bearers of College union & its allied associations to monitor the code of conduct of students inside the campus.

A special meeting for teaching and non-teaching staff members may be conducted to inform the code of conduct to be followed by them. The theme of the meeting is "Professional Ethics".

To conduct the "Heartfulness" - All India Essay writing competition for the students in association with Shri Ram Chandra Mission and United Nations Information centre for India and Bhutan.

The Meeting was adjourned at 12.50 pm with a vote of thanks by Dr. J. Shanthi, Librarian.

Members Present :-	Signature.
1. Dr. P.N. Sudha, Principal	
2. Dr. A. Amirthavalli, Head, Dept. of History	
3. Dr. J. Shanthi, Librarian	J. Shanthi
4. Dr. T. Bharathi, Assistant Professor of Commerce	
5. Dr. V. Prabha, Assistant Professor of Biochemistry	
6. Dr. A. Vidhya, Assistant Professor of Microbiology	

ACADEMIC YEAR

2018 - 2019.

Minutes of the Meeting of Professional Ethics and Code of Conduct Committee.

Date : 02.08.2018
Time : 12.15 P.M.

A Meeting Conducted by Professional Ethics and code of Conduct Committee was held today (02.08.2018) at Principal's room at 12.15pm. The Principal chaired the meeting. The following members of the Committee were present and passed the following resolutions unanimously.

The meeting was started with a brief welcome address.

Resolutions :-

It is resolved that the Committee Constituted during previous academic years will continue to act the Committee Co-ordinators and members during this academic year also.

It is resolved to design a separate code of conduct for teaching and non teaching staff members. The same should be published in the website of our college.

Our principal uttered that this Committee is a Perpetual Committee in our College. She insisted upon that the members of the Committee may change but the Committee should be a permanent one. This point suggested by the principal has been resolved by the Committee.

It is resolved that training programmes should be conducted from this academic year onwards.

It is resolved that the following activities may be conducted during this academic year.

To continue to conduct the Heartfulness Essay writing Contest this year also in association with SRM and UNIC.

To conduct a training programme in association with Art of living, vellore in the month of september or october. This training programme should be a stress buster to the staff members.

To continue to monitor the implementation of code of conduct by the staff and students.

The meeting was adjourned at 12.45p.m with a vote of thanks by Dr. T. Bharathi, Assistant professor of Commerce.

Members Present	Signature
1. Dr. P.N. Sudha, chairman of the Committee	
2. Dr. A. Amirthavalli, Convener of the Committee	
3. Dr. J. Shanthi, Member	
4. Dr. T. Bharathi, Member	
5. Dr. V. Prabha, Member	
6. Dr. A. vidhya, Member	

Academic year
2019 - 2020.

Minutes of the Meeting of Professional Ethics and Code of Conduct Committee.

Date : 15.07.2019.
Time : 12.15 p.m.

Professional Ethics and code of Conduct Committee meeting was held today (15.07.2019) at 12.15 p.m at Principal's Room. The following members of the Committee were present and passed the resolutions unanimously.

Resolutions :-

It is resolved to constitute the Committee during the academic year 2019-2020 with the following members.

Dr. P.N. Sudha, Principal
Chairman of the Committee
Dr. A. Amirthavalli, Head, Dept. of History.
Convenor of the Committee
Dr. J. Shanthi, Librarian
Member
Dr T. Bharathi, Assistant Professor of Commerce
Member
Dr. V. Prabha, Assistant Professor of Bio chemistry
Member
Dr. A. Vidhya, Assistant Professor of Microbiology
Member.

It is resolved to conduct the programmes in association with other clubs or Committees of our Colleges.

It is resolved that the following activities may be conducted during this academic year.

To conduct the heartfulness - Essay writing event for the students as usual. This year more students to be motivated to participate in this programme.

To monitor whether the code of conduct is followed by both the staff and students inside the college.

Decided to conduct a program to conserve the water resources.

The meeting was adjourned at 12.45 pm with a vote of thanks.

Members Present.	Signature
1. Dr. P.N. Sudha, Principal. Chairman of the Committee.	
2. Dr. A. Amirthavalli, Convenor	
3. Dr. J. Shanthi, Member	
4. Dr. T. Bharathi, Member	
5. Dr. A. Vidhya, Member	
6. Dr. V. Prabha, Member.	

Academic Year
2020 - 2021.

Minutes of the Meeting of Professional Ethics and code of Conduct Committee.

Date : 26.01.2021.
Time : 11.00 am.

Professional Ethics and code of Conduct Committee meeting was held today (26.01.2021) at 11.00 am at Principal's Room. The following members of the Committee were present and passed the resolutions unanimously.

The meeting was started with a brief welcome address and the SOP was followed in the meeting among the members.

Resolutions :-

It is resolved that the Committee Constituted during the previous academic year will act as the members during this academic year also.

The Committee should strictly monitor the SOP is followed strictly inside the College campus. Violation in these rules may be strictly viewed.

It is resolved to reduce the programmes during this year due to pandemic situation prevailing across the country.

The programmes may be Conducted through online mode.

The Meeting was adjourned at 11.30 am.

The vote of thanks for the programme was given by Dr T. Bhavathi, Assistant professor of Commerce.

Members present.	Signature
1. Dr. P.N. Sudha, Chairman	
2. Dr. A. Amirtharalli, Convenor	
3. Dr. J. Shanthi, Member	
4. Dr. T. Bharathi, Member	
5. Dr. A. vidhya, Member	
6. Dr. V. Prabha, Member	

ACADEMIC YEAR
2021 - 2022

Minutes of the Meeting of Professional Ethics and Code of Conduct Committee.

Date : 7.10.21.
Time : 11.30 am.
Venue : Principal's Office.

Professional Ethics and Code of Conduct Committee meeting was held today (7.10.21) at 11.30 am at Principal's room. The following members of the Committee were present and passed the resolutions unanimously.

The meeting was started with a brief welcome address by Dr. A. Amirthavalli, Associate Professor and Head, Department of History.

After many discussions and deliberations, the following resolutions were passed.

Resolutions :-

It is resolved that the code of Conduct of the Students may be printed in the Calendar of this academic year.

A board displaying the code of Conduct of Teachers and Students may be fixed at the entrance of the college.

It is resolved that from this academic year onwards, the students union office bearers may be included in the Committee as members and some of the responsibilities may be fixed on them related to the code of conduct of Students. The student Union office bearers are student chairman, vice chairman and Secretary of both day and

evening college.

It is resolved to constitute the Committee during this academic year '21-'22 with the following members.

Dr. P.N. Ludha - Principal
Chairman of the Committee

Dr. A. Amirthavalli, Head, Department of History
Convenor of the Committee

Dr. J. Shanthi, Librarian
Member of the Committee

Dr. T. Bharathi, Assistant Professor of Commerce
Member of the Committee

Dr. V. Prabha, Head, Department of Biochemistry
Member of the Committee

Dr. A. Vidhya, Head, Department of Microbiology
Member of the Committee.

MS. Meimozhi Anbalagan, MS. S. Preethi and MS. S. Saranya
chairman, vice-chairman and Secretary of college union as members of the Committee. (Day college)

MS. S. Lakshmipriya, MS. P. Abirami, A. Igra Mufassireen, J. Sneha and S. Gayathri - PG and UG chairman, vice chairmen and Secretaries (evening college) as members of the Committee.

It is resolved that this year the programmes may be conducted in both online and offline mode.

It is resolved to conduct the following activities during this academic year.

A meeting with the Student office bearers of the college union may be conducted to create awareness and to spread on the message of code of conduct of students to the students of the college.

It is resolved that the activities may be conducted in association with other clubs / committees of our college.

Resolved to monitor the code of conduct of both staff and students regularly.

Resolved to conduct a programme on the theme 'General Ethical practices' to the staff members (both teaching and Non teaching) in the month of April or May.

The Meeting was adjourned at 12.15 pm.

Members present	Signature.
1. Dr. P.N. Sudha Chairman	P.N.S
2. Dr. A. Amirtharalli Convenor	[illegible]
3. Dr. J. Shanthi Member	J. Shanthi
4. Dr. T. Bharathi Member	[illegible] T.
5. Dr. A. Vidhya, Member	[illegible]

6. Dr. V. Prabha
Member

Students as Members

Day college.

7. Ms. Meimozhi Anbalagan (Day college)
VA- Chairman of College Union as
Member of the Committee.

8. Ms. S. Preethi, UG- Vice chairman
Member of the Committee

9. Ms. S. Saranya, UG- Secretary
Member

- Evening college -

10. Ms. S. Lakshmi Priya, PG- chairman.
Member

11. Ms. S. Gayathri, PG- Secretary
Member

12. Ms. P. Abirami, UG- chairman.
Member

13. Ms. A. Iqra Mufassireen, UG-Vice chairman
Member

14. Ms. J. Sneha, UG - Secretary
Member.