



D.K.M. COLLEGE FOR WOMEN

(AUTONOMOUS)

Affiliated to Thiruvalluvar University

Sainathapuram, Vellore – 632 001

Website: www.dkmcollege.ac.in

IQAC Minutes -2016-17

13.06.2016







AGENDA:

1. To discuss about the proposal of Seed money
2. To promote research activities among students and faculties.
3. To frame Research policy in availing Seed money
4. To urge the departments to organize Seminars / Conferences / Workshop / FDP etc.
5. Any other relating activities.

MINUTES:

1. It was accepted by the management to provide Seed money to the sprouting researches
2. It was decided to frame Research policy regarding the procedure of availing Seed money from this academic year.
3. Departments were instructed to organize State / National / International Seminar / Conferences / Workshop / FDP.
4. Departments were insisted to involve in various extension activities.

P. Sub
13/6/2016
PRINCIPAL

Members Present:Mrs. R. Banumathy Dr. R. Padmaja Dr. S. Santhalakshmi Mrs. G. Vinupriya Dr. V. Prabha Dr. T. Gomathi Ms. P. Indhumathy 

10.08.2016

AGIENDA:


1. To discuss about organizing a FDP by IQAC.
2. To discuss about Student Progression in academics.
3. Any other relating issues.


MINUTES:


1. IQAC members decided to organize a FDP in areas pertaining to quality.
2. Departments were instructed to conduct remedial classes for slow learners and motivate advanced learners to participate in various academic activities.
3. Departments were instructed to maintain a record for remedial classes.


P. S. B
10/8/2016
PRINCIPAL


Members Present:


Mrs. R. Banumathy 

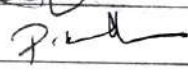
Dr. R. Padmaja 

Dr. S. Santhalakshmi 

Mrs. G. Vinu Priya 

Dr. V. Prabha 

Dr. T. Gomathi 

Ms. P. Indhumathy 

AGENDA

There will be IQAC Committee meeting today (23.08.16) at 1.30 p.m. in the IQAC's Room. The members of IQAC are requested to attend the meeting without fail.

AGENDA :

1. To brief the members about IQAC function.
2. To discuss the function of Various NAAC Committees
3. To discuss about the preparation of AQAR for the academic year 2015-16.
4. To finalise the tentative date to upload the AQAR.
5. Any other matter relating to.

MINUTES :

1. IQAC Co-ordinator highlighted the functions of IQAC to all the members.
2. It was agreed that the IQAC members will prepare the AQAR report for the academic year 2015-16.
3. It was decided that by 29-08-16, the rough draft of the AQAR ^{will} could be discussed with the principal and the same ^{will} could be uploaded before the end of this month.
4. The meeting came to a conclusion by fixing the date to have a meeting with Principal.

Members Present:Mrs. R. Banumathy *ab*Dr. R. Padmaja *PR*Dr. S. Santha Lakshmi *SK*Mrs. G. Vinu Priya *VP*Dr. V. Prabha *PR*Dr. J. Gomathi *Puthi*Ms. P. Indhumathi *PI*

P. G
PRINCIPAL

Agenda:

24/02/2017






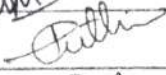
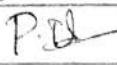
- * To discuss about the collection of feedback from students.
- * To discuss about collection of API (aided staff) regarding
- * Any other matters.

Minutes:

- * The feedback form was prepared and discussed.
- * Resolved to distribute to all major departments and collect the same.
- * API format for aided staff members was finalized & approved by the principal.
- * Resolved to distribute and collect the same.

Principal

Members Present:

- Dr. R. BANUMASHY (Coordinator)  Dr. R. PADMASA (Zonal Advisor) 
- 1) Dr. S. Shankalakshmi 
 - 2) Mrs. G. Vinupriya 
 - 3) Dr. V. Prabha 
 - 4) Dr. T. Gomathi 
 - 5) Ms. P. Indumathy, P.D. 

P.D. G
24/2/17
PRINCIPAL

15.03.2017.

Agenda:

- (1) To finalise the Departmental Profile format.
- (2) To finalise the date of Internal Academic Audit of 2016-2017.
- (3) To finalise the date for the submission of IQAC Committee minutes note.

Minutes:-

- (1) The format of Departmental Profile was approved by the Principal
- (2) Resolved to send the soft copy of Dept. Profile to the Departmental mail id's
- (3) Resolved to collect the the report of Dept. Profile immediately after the Internal Academic Audit.
- (4) Resolved to fix the date of Internal Academic Audit on 17th/18th of April 2017.
- (5) IQAC Committee minutes note to be submitted on or before last working day.

Dr. R. BANUMATHY *R. Banumathy*
(IQAC - Co-ordinator)

Dr. R. PADMATA *R. Padmata*
(IQAC - Advisor)

Dr. S. Shanthalakshmi *S. Shanthalakshmi*

Ms. G. Vinupriya *G. Vinupriya*

Dr. V. Prabhakar *V. Prabhakar*

Dr. T. Gomathy *T. Gomathy*

Ms. P. Indumathy *P. Indumathy*

P.A.C
15/3/17
Principal.